

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE PUBLIC MEETING
Draft
Minutes of May 30th, 2013, Meeting

Members Present: Richard Brown (Chair); Alan Ballard (ABC); Peter Jensen (Planning Board); Jon Tolman (BOS); Bruce Woodruff (Town Planner)

Absent: Heidi Davis (Finance Dir.); Josh Bartlett; Barbara Rando (alt)

Others: Scott Kinmond (DPW Director)

The meeting began at 9:00 AM.

Minutes of the prior meeting (May 23rd, 2013) were briefly discussed. Alan made a motion to approve the 5/23/2013 minutes as amended. Jon seconded the motion. The motion was approved unanimously.

The Committee reviewed the capital requests from the DPW with Dept. Director, Scott Kinmond.

Scott presented a rescind request for the Public Safety Building roof connector explaining that he had a roofing contractor look at the problem and the fix for the leak was simple and much less expensive than estimated and can be addressed through normal maintenance.

Scott explained he was adjusting the roofing request for the Neck Fire Station up from \$33K to \$35K.

Scott was asked about the PSB Slab replacement request. He said they continued to monitor the slab for any additional movement. Richard expressed concern that after the slab is replaced it will be difficult to ever seek recompense from the builder for any costs. Scott said he thought they were already beyond the ability to recoup such costs. Peter asked if the slab continues to be stable (not move any more) what problem would be corrected by replacing it. Scott said no problem would be corrected except the slab looks bad in its current state where it has dropped.

Scott explained the road repair, flooring repair and energy upgrade estimates did not need adjustment at this time.

Scott said he was not dropping his request for the Hwy Garage Building Bay expansion in 2017 and that needed to be added back into the 6-year forecast spreadsheet.

Scott explained that the Skid Steer used by the Hwy Dept. was being requested in 2014 rather than 2017 as it is frequently in for repairs, but that he was rescinding his request to replace the 35 HP tractor as it appears to be relatively low maintenance and continues to be very reliable even after 20 years. The Skid Steer at the Transfer Station does not get the heavy use that the Hwy Dept. unit does so that will remain as a request for 2019. Also, the two Skid Steer units

(above) will be separated on the 6-year forecast spreadsheet to two lines and will have the \$55K for 2018 removed as that was an entry error.

Scott confirmed he was dropping his request for a lawn mower replacement.

Scott is increasing his request cost for used bucket lift from \$30K to \$40K as the units available that are certified are running around that. He said there are not many good used ones on the market. He said a new unit would run roughly \$100K. Scott said renting these units would also be difficult as the ones available for rent are not safe or certified for the work they would be applied to. Scott said contracting the work is also problematic as part of a project where the work is key to next steps in a project. Also contracting would mean a unit would not be available for emergency work following severe weather events. Scott said they use the unit about 15 days per year and the contracted work would cost roughly \$1.6K per day so contracting doesn't make sense over the course of a 6-year plan either.

The Committee asked Bruce to separate different requests into different lines on the 6-year forecast spreadsheet so they can be more easily discussed independently of each other. They also asked that in the coming year, any requests of quantity two or more be separated but agreed that it would not be a problem to keep such requests (qty >= 2) on the same line in the out-years for planning purposes.

Peter asked Bruce to request Donna bring a list of Recreation programs with indication of when they run so she can support the need for concurrent but separate program rooms in the Rec dept building she asking to have a feasibility study done for.

Bruce said at next meeting (Thursday, 6/13/2013) we should expect Carter to speak to Town Hall requests and Donna to speak to Recreation requests.

Alan made a motion to adjourn the meeting. Jon seconded and the motion was unanimously approved. The meeting was adjourned at 10:25 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee

The following is included for informational purposes only and may change:

Our upcoming meeting schedule is:

- Thursday, June 13th, 2013, 9:00 AM in Town Hall – review Rec Dept. requests,
- Thursday, June 20th, 2013, 9:00 AM in Town Hall,
- Thursday, June 27th, 2013, 9:00 AM in Town Hall,
- Thursday, July 11th, 2013, 9:00 AM in Town Hall,
- Thursday, July 18th, 2013, 9:00 AM in Town Hall,
- Monday, July 22nd, 2013, 9:00 AM in Town Hall,
- Thursday, August 8th, 2013, 9:00 AM in Town Hall,

- Thursday, August 15th, 2013, 9:00 AM in Town Hall.